

Q & A Club Governance Webinar

Presented by Alan Wolf, Eastern SVC of Membership

November 3, 2011

1. Q - Is it typical for a skating director to be on the board?

A – A skating director can be on your board; however, I do not think it is typical, nor do I recommend it. I have been on many non-profit boards and none of them have had the director on the board. It is awkward and sometimes difficult to have an employee of the board (skating director) sitting on the board. However, there should be open communication between the skating director/coaching staff and the board at all times. Creating a liaison position in this instance would be beneficial.

2. Q – We are attempting to review and rewrite our bylaws. Simply put which ought to come first? Bylaws or mission statement?

A – Your mission statement should come before your bylaws.

3. Q - What is the best way to introduce Robert's Rules of Order?

A – This site will give you a basic introduction to Robert's Rules. <http://www.robertsrules.org/rulesintro.htm> If your Club has never used Robert's Rules, you could point your members to this link and then start slowly to integrate the Rules into your meetings. You could also bring in a parliamentarian to introduce the rules. U.S. Figure Skating has used a parliamentarian at Governing Council.

4. Q - Did you record this Webinar, we had board members who were unable to attend?

A – Our sincere apologies but the recording did not save properly. We will try to capture the next one. Please use the materials as reference and if you have any questions, please let us know.

5. Q – Is there a sample Board Creed/Agreement form?

A – Yes, it can be found on the Club Resources webpage. To find this, go to www.usfigureskating.org, then click “Clubs” then “Club Resources”.

The next Club Webinar if scheduled for December 1, 2011, at 8 p.m. Eastern. The topic is Club Financial Management